

# FOREWORD

A comprehensive programme to teach Arabic in the Arabic language has been developed in the Daarul Uloom in Karachi with the assistance of our teacher Dr. Ameen Misri Ansaar in 1954. He was then serving as the cultural attaché in the Syrian Embassy. He opened over twenty Arabic night classes in the Karachi region and fixed a preparatory course to prepare teachers for each of these classes. I was still studying at the Daarul Uloom then, but because of my deep interest in the Arabic language, he included me in the course and handed over one of the classes to me after two to three months.

His manner of operation was to prepare a lesson and to then demonstrate to the teachers how to teach it and make then do the same. It was the collection of these lessons that have finally been published under the name of "At Tareeqatul Jadeedah". However, because he was recalled to Syria prematurely, he did not have the opportunity to review the book, otherwise it would have been better than it presently is. Nevertheless the book has been printed several times in Pakistan and has benefited students tremendously.

I had the opportunity to teach the book from the very beginning and have been doing so for the past few years. I have experienced many new and beneficial things while teaching the book to Pakistani students and have made a note of these. According to these, I have started a new collection of lessons of the "At Tareeqatul Jadeedah" and these have now been compiled together.

After completing my studies, I was appointed lecturer at Jaami'atul Uloomil Islaamiyyah and was entrusted to teach Arabic together with a few other subjects. I started teaching this new collection of lessons to the first class and it was in 1962 that a stencil was made of the lessons and it was printed in book form under the name "At Tareeqatul Asariyyah". Thereafter, a new book was added every year. When the

first part was printed in 1973, several educational institutions introduced the book into their syllabus and many teachers wrote to thank us for making their task easier. They also made many du'aas for us. This is because "At Tareeqatul Asariyyah" includes an exercise after every lesson, which requires the student to translate from Arabic to Urdu (or English) and vice versa. The relevant Arabic rules for each lesson have also been included to give the student a deeper insight into the lesson.

The syllabus committee of Pakistan's "Wifaaqul Madaarisil Arabiyyah" have therefore included the book into their first year syllabus.

This fifth edition now has many new additions. May Allaah make it a source of great benefit to all.

#### SOME GUIDELINES TO BEAR IN MIND WHEN STUDYING THIS BOOK

A child learns his mother tongue from his mother and the people around him without the need for an interpreter or another language as a medium of instruction. If this means of learning can be used by adults, it would make learning a language extremely easy. To attain proficiency in the language, it is however necessary to translate. What is also beneficial is for the student and teacher to share a common language.

It is with this in mind that this book has been compiled by Dr. Ameen Misri , using material from other books and from his personal experience as well. Hereunder follows a few guidelines to assist teachers in teaching this book:

1. The beginning of the book contains short words and sentences to make it easy for the teacher to explain, e.g. take a book in your hand and lifting it up, say, "كتاب". Let the student repeat the word in turn and then, taking it in the left hand, point to it with the right hand and say, "هذا كتاب". Let the students repeat this as well. Then point to the book again and ask the question, "من هذا؟". Do this with several objects and then point to a student, asking, "من هذا؟". In this way, the students will learn that there is a difference between the interrogatives من and من .

- 2. If possible, try to take along to the class with you every item that the lesson discusses. Try not to translate words if possible, but it may be necessary if it is difficult to convey the message otherwise. You may even draw a sketch on the board if necessary.
- 3. The book has been written in a manner that the difference between masculine and feminine words are noted. In this manner, many rules of the language will become self-evident. For example, the pronouns like عنده , هذا , etc will have been arranged in such a manner that the student will be able to use them correctly without learning the grammatical rules.
- 4. The terminologies discussed in every lesson have been put into practise so that they may be properly understood. Terminologies have not been emphasised so as not to burden the beginner with too many terminologies.
- 5. The present and future tenses (مضارع) of verbs have been discussed before the past tense so that the teacher is able to demonstrate the action. For example, the teacher may take a pen and write something, saying to the students, "أنا الحتب". He may then read a book and say, "أنا أقرأ". He may then even use the command and tell a student, "أكثب". In the reply, the student will start to write. The teacher may then say, "ماذا تفعل". In reply, the student will say, "اكتب". The teacher may then address a third person and ask, "اكتب". The student will then reply by saying, "بفعل خالد". Thereafter, the teacher would initiate practice in the dual and plural forms of the verb, as well as more practice in the first, second and third persons. It is after this that the teacher should proceed to the past tense.
- 6. The book has been arranged in such a manner that it will benefit both male and female students. Therefore, the feminine gender words have been added together with the masculine in all the lessons. Simplified principles have also been added to the end of the lessons to make it easy to switch between the various forms of the verb.

- 7. Do your best to get the students to pronounce the words correctly and also to read the sentences with a *Sukoon* on the last letter of the last word e.g. Instead of saying "هذا كتاب", say "هذا كتاب".
- 8. Let every student read every lesson without exception and complete everything requiring practice in every lesson. Let the students translate all Urdu (or English) sentences into Arabic and all Arabic sentences into Urdu (or English) for further practice. Also explain the meanings of all new words.

Furthermore, if there are many students, allow one student to read a paragraph at a time and let the others repeat loudly after him. This will be done after questions and answers. Their written work must then be checked and corrected when they arrive for the following lesson. If there are too many students, one student may read his answers out aloud and the teacher should correct him if necessary. The others may then correct their own work.

- 9. Dictation passages have been added in certain lessons. When the day comes for dictation, the students should write it in their exercise books, after which the teacher should correct it. In this way, they will be able to write passages without errors.
- 10. Before every lesson, prepare a mental strategy of the easiest method by which you would be able to teach the lesson to the students.
- 11. Since there usually are typographical errors in the books, read through every lesson beforehand to identify these and bring them to the attention of the students.
- 12. Add appropriate examples of your own to supplement the lessons and exercises.

Abdur Razzaaq Iskandar. Dr Moulana – Rector of Jamia Binori Town

9 Dhul Hijjah 1409 13/07/1989

## LESSON ONE

# Exercise Page 10

1. Add the word is to the following words and read them:

.....

- 2. Translate the following into Arabic:
  - This is a pencil
  - This is a window
  - This is a wall
  - This is a pillar
  - This is a boy
  - This is a man
  - This is a father
  - This is Sa'eed
  - This is a teacher
  - This is an Aalim

#### **Some grammatical definitions:**

Ism Ishaara (اسم الإشارة) – This is a word that points towards something, e.g. هذا كتاب.

The word is an *Ism Ishaara* and used for single masculine words that are close by, e.g. هذا كتاب means "this is a book" (not 'that' is a book).

- This word is used to ask about something.

- This word is used to ask about someone.

This		
11113		Man
(masculii	ne)	l'iaii
(IIIascuiii		

Water		What is this?
Boy		Pencil
Table		Who is this?
Door		Pillar
Son		Wall
Roof		Window
Horse		Stone
Guard		Tumbler

## LESSON TWO

# Exercise Page 12

1. Add the word هذه to the following words and read them:

.....

- 2. Translate the following into Arabic:
  - This is a room
  - This is a tree
  - This is a pair of spectacles
  - This is a bicycle
  - This is a clock
  - This is a school
  - This is a car
  - This is Sa'eeda
  - This is a teacher (lady)
  - This is a girl
- 3. Translate the following into English:

....

#### **Some grammatical definitions:**

شاة, إمرأة . A feminine word e.g مُؤنّث – A feminine word

The word is an *Ism Ishaara* and used for single feminine words that are close by. Feminine words are usually recognised by the letter i, which appears at the end of the word and, when stopping, is read as the letter i.

	This		Woman
	(feminine)		WOIIIaii

Goat	_	Clock
Girl		Bicycle
Exercise book		Fan
Car		Flower
Tree		Ruler
Bag		Broom
Room		Spectacles
Blackboard		Mother
Rose		Girl

## LESSON THREE

# Exercise Page 14

- 1. Translate the following into Arabic: (masculine)
  - That is a Masjid
  - That is a field
  - That is a house
  - That is a bed
  - That is a street
  - Who is that?
  - That is a student
  - That is a writer (clerk)
  - That is a Mu'adhin
  - That is Sa'eed
- 2. Translate the following into Arabic (feminine):
  - That is a room
  - That is a tree
  - That is the sun
  - That is a bicycle
  - That is an aeroplane
  - That is a woman
  - That is a girl
  - That is mother
  - That is Faatima

#### Some grammatical definitions:

-The word is an *Ism Ishaara* and used for single masculine words that are not too far away.

-The word is an *Ism Ishaara* and used for single masculine words that are far away.

-The word is an *Ism Ishaara* and used for single feminine words that are far away.

That (masculine)		Field
Aeroplane		That (feminine)
House		Rose
Sun		Bed
Street		Car
Writer (clerk)		Bicycle
Boy		Girl
Bus		That (masculine)

## LESSON FOUR

# Exercise Page 16

- 1. Use the following words in sentences:
  - Masculine:
  - Feminine:
- 2. Answer the following questions yourself:
- 3. Convert the following sentences to the feminine gender:

#### **Some grammatical definitions:**

اسم ضمیر – This is a noun denotes the first, second or third person in a sentence e.g. انت , أنا

The speaker i.e. the first person – متكلم

The person being addressed i.e. the second person مخاطب

– The person who is being spoken about i.e. the third person

Me (used for masculine and feminine)		Him
Yes		You (masculine)
Her		No
Нарру		You (feminine)

Are? Is?		But
Sick		

## LESSON FIVE

# Exercise Page 18

- 1. Add the letter ي to the following words and then read them e.g. هذا رأسي:
- 2. Add the letter ئ to the following words and then read them e.g. رأسك:
- 3. Translate the following sentences into Arabic:

#### Some grammatical definitions:

- Whenever the speaker wishes to attribute anything to himself, he adds the letter ي to the end of the word, regardless of whether he is male or female e.g. قلمي , كتابي
- When attributing something to a male who is being addressed, add the letter (with a Fatha) to the end of the word.
- When attributing something to a female who is being addressed, add the letter 4 (with a Kasra) to the end of the word.
- Each of these letters added to the word is called a .
- When asking about whom something belongs to use the word لِمَن .

	My book		Friend
C	Companion (male)		Where
	Your pen		Face
	City		Country
	Mouth		tongue
	Head		Heart
	Stomach		Back
	Nose		Skin
	) Khlaalid		Muslim

Karachi		Chest
Whose?		

## LESSON SIX

Exercise Page 20

## **Some Principles of Dictation**

- 1. The masculine اسم اشارة word is written without the letter ا , although it is pronounced as .
- 2. The feminine هذه word هذه is written without the letter المارة although it is pronounced as هذه .

	O 111		
	Ceiling	_	Corner
	Carpet		Roof
	Cupboard		Gutter
	Dark		Staircase
	Light		Kitchen
	Neighbour		Night
	Place		Box
	Day		Bathroom
	Hole		File
	Toilet		Mat
	Ballpoint pen		House
	Room		Lock
P	Palace/mansion		Edge
	Key		_

## LESSON SEVEN

# Exercise Page 22

- 1. Use the *Dhameer* > with the following words:
- 2. Translate the following into English:
- 3. Translate the following into Arabic:
  - This is my brother
  - He is a student
  - Where is your brother?
  - Where is his room?
  - Where is your school?
  - Who is your teacher?
  - Where is your house?
  - This is my friend?
  - This is his book
  - This is his exercise book

### Some grammatical definitions:

- The *Dhameer* is used to attribute something to a male who is not present
- The Dhameer 

  is used to attribute something to a male who is not present

Brother		Sister
Eye		Ear
Hand		Shoulder
Leg		Thigh
Foot		Calf
Knee		Mother

Finger		His book
Her pen		

## **LESSON EIGHT**

# Exercise Page 24

- 1. Translate the following into Arabic:
  - I am a student
  - My name is Khaalid
  - This is my school
  - That is my classroom
  - That is my book and this is my exercise book
  - This is my teacher and that is my friend
  - This is the school's clerk and that is the school's janitor
- 2. Translate the following into English:

#### **Some grammatical definitions:**

The terms كيف أنت or كيف أنت are used to ask how a person is. The common replies are: الحمد لله or just الحمد لله

C	lassroom		Janitor
	Clerk		Dialogue
	Sick		Healthy
	City		Energetic
	ompanion (female)		Lazy
	Tired		

## LESSON NINE

## Exercise Page 26

## 1. Translate the following into Arabic:

O Khaalid!	Yes!
Where is your brother?	My brother is at the school
Where is your father?	My father is in the Masjid
Where is your teacher?	My teacher is in the classroom
Where is your friend?	My friend is at home
Where is your principal?	My principal is in the office

## 2. Translate the following into English:

In		Pocket
On/Upon		Roof
Sparrow		On top
Beneath		Sky
Child		Flowers
Garden		Ground
Cat		Principal
Office		Classroom

## LESSON TEN

# Exercise Page 28

#### 1. Translate the following into Arabic:

- I have two books, two pens, two slates and two exercise hooks
- Khaalid has two brothers and two sisters
- Aslam has two watches
- Sa'eed has two hats
- The room has two windows
- These are two trees
- These are two flowers

#### 2. Translate the following into English:

#### Some grammatical definitions:

-The word is an *Ism Ishaara* and used for dual masculine words that are nearby.

-The word is an *Ism Ishaara* and used for dual feminine words that are nearby.

When a singular word is converted to dual, the letters ن are added to the end of the word, e.g. کتابان becomes

These two		These two
(masculine)		(feminine)
Mine		Aeroplane
Wings (pair)		With me
Hat		Flower
Dual		Khaalid's

Slate		

## LESSON ELEVEN

Exercise Page 30

- 1. Convert the following words into dual nouns, e.g. رأسان:
- 2. Use the following words in sentences:

Masculine:

Feminine:

#### Some grammatical definitions:

- The *Dhameer* نحن is used for the speaker and applies equally to singular, dual and plural.
- The *Dhameer* انتما is used for the second person in the dual form and applies equally to both masculine and feminine.
- The *Dhameer* is used for the third person in the dual form and applies equally to both masculine and feminine.

When referring to two different things, they will be stated individually with the conjunction و between them e.g. هذان خالد و محمود

N.B. Parts of the body that are singular are usually masculine (e.g. رأس)), while those that are paired are usually feminine (e.g. عين) even though they may not have the letter  $\ddot{a}$  at the end.

We		You two
Those two		And
Flower		Heart

l Palm I		Tooth
raiiii		100111

## LESSON TWELVE

## **Some Principles of Dictation**

- 1. The masculine اسم اشارة word هذان is written without the letter ا , although it is pronounced as هذان.
- 2. The word  $\dot{i}$  (I) is written with the letter i, although it is pronounced as  $\dot{i}$ .

Hair		Grandfather
Lip		Grandmother
Neck		Grandson
Finger		Locality
Heart		Nightingale
Liver		Granddaughter
Lung		Pigeon
Brother		Dog
Sister		Rat
Uncle (paternal)		Scorpion
Aunt (paternal)		Snake
Uncle		Aunt
(maternal)		(maternal)

## LESSON THIRTEEN

# Exercise Page 28

- 1. Translate the following into Arabic:
  - This is a school
  - This is the school's classroom
  - This is the boarding quarters
  - This is the student's room
  - These are the teachers of the school
  - This is a garden. It has tall trees and beautiful flowers
  - This is a girls' school and these are its students
- 2. Translate the following into English:

#### Some grammatical definitions:

- 1. In Arabic, dual is referred to as مثنّى or مثنّى .
- 2. Three or more (plural) is referred to as . Because there is no fixed rule of converting a word to the plural in Arabic, you should remember the plurals as you come across them.
- 3. When pointing to the plural of things (non-human), the Ism Ishaara غذه نعنه is used when the objects are nearby and the Ism Ishaara عنه نعنه نعنه المعالى . However, when pointing to the plural of people, the Ism Ishaara هؤلاء أولاء نساء is used when the objects are nearby and the Ism Ishaara أولاء رجال ولاء نساء . These words are used equally for males and females.

	Rooms		Them
	1/001113		1116111

These		Those
(things)		(people)
Women		Beautiful
Clean		Roads
Girls' school		

## LESSON FOURTEEN

# Exercise Page 36

- 1. Convert the following words to the dual form:
- 2. Translate the following into English:

#### **Some grammatical definitions:**

- The *Dhameer* انتما is used for the second person in the dual form and applies equally to masculine and feminine.
- The *Dhameer* is used for the third person in the dual form and applies equally to masculine and feminine.
- The *Ism Ishaara ذانك* is used when pointing to masculine words in the dual form when they are far away.
- The Ism Ishaara is used when pointing to feminine words in the dual form when they are far away.

You two		We
Those two		Those two (masculine)
Those two (feminine)		

## LESSON FIFTEEN

# Exercise Page 38

#### 1. Translate the following into Arabic:

O Children! Where are you?	We are in the garden
Who is that child?	He is a student
Where is he sitting?	He is sitting under a tree
Where are you now?	We are now sitting in the car
Where are you going to?	We are going home

#### 2. Convert the singular words into plurals

#### **Some grammatical definitions:**

- The *Dhameer* أنتم is used for the masculine second person in the plural form.
- The *Dhameer* أنتن is used for the feminine second person in the plural form.
- The *Dhameer*  $\stackrel{A}{\rightleftharpoons}$  is used for the masculine third person in the plural form.
- The *Dhameer* is used for the feminine third person in the plural form.

You (many		You (many
males)		females)
They (many		They (many
males)		females)
Sitting		Going
O children!		

## LESSON SIXTEEN

# Exercise Page 40

#### 1. Translate the following into Arabic:

- This is a great scholar
- This is a small child
- That is a medium-sized house
- Islamabad is a large city
- This is a small marketplace
- My town is Multan
- Multan is an old city
- This is a large library
- This is a small car
- That is an old bicycle

#### 2. Translate the following into English:

#### Some grammatical definitions:

In Arabic, the object being described appears before the descriptive word regardless of whether the description is good or bad. If the object being described is masculine, the descriptive word will also be masculine and if the object being described is feminine, the descriptive word will also be feminine.

Marketplace		Tumbler
Cup		Friend
Big		Small
Medium- sized		Fat
Weak		Old
Bicycle		Strong
Weak		Locality

Plate		Library
Thorn		Spoon

## LESSON SEVENTEEN

# Exercise Page 42

#### 1. Translate the following into Arabic:

- This is a high wall
- This is a short pillar
- This is a long table and this is a medium sized one
- This is a short measure
- That is a tall tree
- He is a tall man
- This is a long street
- This is a long day
- This is a medium-sized room

### 2. Translate the following into English:

#### **Some grammatical definitions:**

The words 1 and 2 are both used to ask questions.

Long		Is?
Is?		Street
Holiday		Narrow
Road		Day
Period		Broad
Place		Long/Tall
Short		Deep
Fast		Slow

## LESSON EIGHTEEN

Exercise Page 44

## **Some Principles of Dictation**

- 1. When writing the *Ism Ishaara هؤلاء*, the his not written, although the word is pronounced as هاؤلاء .
- 2. When writing the Ism Ishaara (3), the (3) (after the (3)) is not written, but pronounced and the letter (3) is written but not pronounced.

Wardrobe		Old man
Kitchen		Old lady
Fit/energetic		Lazy
Young man		Library
Young		Pious women
woman		Flous Wolflell
Between		Deep
Well		Book shop
Storeroom		

## LESSON NINETEEN

# Exercise Page 46

#### 1. Translate the following into Arabic:

- This is my pen
- It is green in colour
- This is a beautiful pen
- This is Khaalid's watch
- It is white
- This is a lovely watch
- This is a red hat
- This is a green tree
- This is a red flower

### 2. Translate the following into English:

#### **Some grammatical definitions:**

The words أسود , أبيض , etc are used to describe the colour of masculine words, while the female counterparts are words like سوداء , بيضاء , etc.

White		Black
Red		Green
Colour		Handkerchief
Yellow		Blue
Beautiful		

## **LESSON TWENTY**

# Exercise Page 48

#### 1. Translate the following into Arabic:

- This is a zoo
- There is a lion inside
- The lion is a strong animal
- There is a rabbit inside
- The rabbit is a weak animal
- There is an elephant inside
- The elephant is a large animal
- There is a deer inside
- The deer is a fast animal
- It has tall trees and beautiful flowers

#### 2. Use the following words in sentences:

Gardener		Rabbit
Plantation		Cat
Horse		Fowl
Camel		Pigeon
Buffalo		Peacock
Cow		Lion
Bull		Donkey
Ugly		Goat
Deer		Sheep
Fast		Bird
Cunning		Elephant
Crow		Fox
Strong		Zoo

## LESSON TWENTY ONE

# Exercise Page 50

#### 1. Translate the following into Arabic:

- I am with my father
- Khaalid is with his neighbour
- The student is in front of the teacher
- Mahmood is in between Shaahid and Khaalid
- Shaahid is behind Mahmood
- My school is in front of the Masjid
- Where are you Jameel? I am in front of you, Sir.
- Where is the Masjid, dear brother? The Masjid is in front of you.

#### 2. Translate the following into English:

With		Neighbour
Between		Principal's office
Building		In front
Inside		Behind
Bathroom		Behind
Toilet		Right
Left		Outside
Window		

## LESSON TWENTY TWO

# Exercise Page 52

- 1. Translate the following into Arabic:
  - This is Khaalid. He is by his classroom
  - My house is close to the school
  - My house is far from the marketplace
  - Raawilpindi is far from Karachi
  - The airport is far from the city and the harbour is far as well
  - I have your book with me
- 2. Translate the following into English:

Near		Far
With		Between
Key		Porter
Notebook		Post office
Marketplace		Newspaper
Harbour		Airport
Railway		
station		

## LESSON TWENTY THREE

# Exercise Page 54

- 1. Translate the following into Arabic:
  - I am going
  - I say
  - I am opening the exercise book
  - You are reading the book
  - Khaalid is going
  - Shaahid is coming
  - Go, Saleem!
  - Shaahid! Open the door, sit down and read a book
- 2. Translate the following into English:

#### Some grammatical definitions:

- > A verb in the present or future tense is called . فعل مضارع
- The singular speaker of the مضارع verb is recognised by the letter is at the beginning, e.g. أذهب
- The plural speaker of the مضارع verb is recognised by the letter ن at the beginning, e.g. نذهب
- The singular first second person of the مضارع verb is recognised by the letter ت at the beginning, e.g. تذهب
- The singular third person of the مضارع verb is recognised by the letter ع at the beginning, e.g. یذهب

I am		Lam
holding/ I		I am opening
am taking		opening

	: must I do?	Take!/Hold!
	am ading	Open!
Re	ead!	Lock!
I am	looking	I am going
I	say	He is coming
	Go!	Sit!
Le	etter	Write!

## LESSON TWENTY FOUR

Exercise Page 56

### **Some Principles of Dictation**

و - Although only one . is written in the word داؤه , it is read as two i.e. . However, in other similar words, the letter . فاووس . فاووس . طاووس .

There are some words in which the  $\mathfrak s$  is written but not read, e.g.:

Written as:	Read as:

Nobleman		He likes
Intelligent		He dislikes
Ctunid		He is
Stupid		drinking
Drink!		He is eating
Laugh!		He is
Laugiii		laughing
Cry!		He is crying
Forget!		He is
rorget:		screaming
University		He is silent
Eat!	_	Remember!
School		He forgets
College		He
College		remembers

## LESSON TWENTY FIVE

# Exercise Page 58

- 1. Translate the following into Arabic:
  - I am going
  - I say
  - I am opening the exercise book
  - You are reading the book
  - Faatima is going
  - Zaynab is coming
  - Go, Sa'eeda!
  - Na'eema! Open the door, sit down and read a book
- 2. Translate the following into English:

#### Some grammatical definitions:

- The singular speaker of the feminine مضارع verb is recognised by the letter i at the beginning, e.g. أذهب
- The singular first second person of the مضارع verb is recognised by the letter ت at the beginning and the letters ين at the end, e.g. تذهبين .
- The singular third person of the مضارع verb is recognised by the letter ت at the beginning, e.g. تذهب.

#### THE COMMAND

When the second person is told to carry out an act, this command phrase is referred to as فعل امر. This command is made from the مضارع verb by removing the signs by which the مضارع verb is recognised. If the letter after this letter of recognition is a Saakin letter (letter with a

Sukoon), the letter will receive a Hamza (۱) and the last letter will receive a Sukoon (أفتح . افتح .

Now if the letter after this letter of recognition is a *Mutaharrik* letter (letter with a *Harkat*), there will be no need to add a Hamza (١) to the beginning, though the last letter will still receive a Sukoon () e.g. قفي to the end of the word, e.g. قفي .

I am holding/ I am taking		I am opening
What must I do?		Take!/Hold!
I am reading		Open!
Read!		Lock!
I am locking		I am going
I say		He is coming
Go!		Sit!
Letter		Write!

## LESSON TWENTY SIX

# Exercise Page 60

- 1. Translate the following into Arabic:
  - Shaahid! Get up from here, take a chair and sit down.
  - Khaalid is going to school
  - It is now time for salaah. I am going to the Masjid.
  - I am returning home
  - Shaahid returns from school and plays in the garden
  - The child is going to his mother
  - Jameel sits with respect before his father
- 2. Translate the following into English:

#### Some grammatical definitions:

أفعل The verb forbidding the addressee from doing something is called فعل . To form the فعل نهي , add the letters لا تَذْهَبُ . verb and then add a *Sukoon* () to the last letter e.g. لا تَذْهَبُ .

I am standing		I am walking
I am leaving		Do not go
Do not sit		In the morning
He is returning		Haaji
Now		Time of salaah
He is playing		From here
Sitting with respect		School

		1
Garden		1
Garuen		1
<u> </u>		1

## LESSON TWENTY SEVEN

# Exercise Page 62

- 1. Translate the following into Arabic:
  - Faatima! Get up from here, take a chair and sit down.
  - Zaynab goes to school in the morning, returns in the evening, performs her salaah and recites the Qur'aan.
  - The little girl is going to her mother
  - Sa'eeda sits with respect before her father
- 2. Translate the following into English:

#### **Some grammatical definitions:**

The masculine فعل نهي is converted into the feminine gender by adding the letter و to the end e.g. لا تذهبي

Do not play		Road
Ground		She enters
She performs		She recites
salaah		Qur'aan
She baths		She cooks
She worships		Bath!
Cook!		Worship!

## LESSON TWENTY EIGHT

# Exercise Page 64

- 1. Translate the following into Arabic:
  - Take this letter, Jameel.
  - This is your brother's letter
  - Open it and read it
  - Then take a pen and page and reply to it
  - Khaalid is ill today and will not be going to school
  - Dear brother Shaahid! Will you be going to your town?
  - Do write down your address
- 2. Translate the following into English:
- 3. Complete the text

Letter		envelope
I am putting		Address
Postbox		I am making du'aa
Put!		Attendance register
Make duaa!		Attendance
		Names
Request		Postage stamp
Postman		Then
Post Office		

## LESSON TWENTY NINE

# Exercise Page 66

- 1. Translate the following into Arabic:
  - Take this letter, Zaynab.
  - This is your father's letter
  - Open it and read it
  - Then take a pen and page and reply to it
  - Sa'eeda is ill today and will not be going to school
  - She is writing a request to her teacher
  - Faatima says, "I am taking my pen and writing in my exercise book."
- 2. Translate the following into English:
- 3. Complete the text

Put it		Where are you sending it to?
Complete!		Chalk
Put!		Send!
Stand!		

## LESSON THIRTY

## Page 68

### **Some Principles of Dictation**

The round letter تاء مربوطة) will be written in the rounded form when it appears at the end of a noun in the singular form with a Fatha before it. It will also be written such when appearing at the end of a broken plural (جمع تكسير) which is the plural of a word with the letter عناني غزاة .

When welcoming a guest, greet with the words: اهلاً و سهلاً و مرحباً

She asks		She says
I ask		Say!
She replies		She eats
Reply!		Eat!
She listens		She drinks
Listen!		Drink!
Apple		Sitting
Sweets		Нарру
He sends		Welcome!
I am		
sending		

## LESSON THIRTY ONE

# Exercise Page 70

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - Khaalid went to the door and opened it
  - He left the room and went home
  - I have a friend whose name is Shaahid
  - He lives in Islamabad
  - I wrote a letter to him
  - Naasir came and Haamid left

## **Some grammatical definitions:**

The فعل ماضي is the verb in the past tense e.g.

He asks		I looked
Ask!		Magazine
You remembered		Remember!
He slept		Bed
Sleep!		He lives

## LESSON THIRTY TWO

# Exercise Page 72

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - Sameera is a little girl
  - She went to the door and opened it
  - She left the room and went outside
  - Sameera's mother came to her bed and did not see her there
  - She then quickly went to the door, opened it and found Sameera there

#### Some grammatical definitions:

When the letter ت with a *Sukoon* is added to the end of the masculine in the third person, the verb changes to the feminine gender in the third person e.g. ذهبت

She		She
remembered		understood
Quickly		Bed
Bog		She was
Bag		standing
She forgot		She stood
Milk		She never
MIIK		saw
Lesson		She came
She ran		

## LESSON THIRTY THREE

# Exercise Page 74

- 1. Translate the following into Arabic:
  - Khaalid hears the Adhaan and goes to the Masjid
  - I am smelling a rose
  - The cook is tasting the salt
  - Zaid is intelligent
  - He thinks before he speaks
  - He speaks respectfully to his teacher
  - Shaahid hears the siren and then leaves for school
- 2. Translate the following into English:

I hear		I see
I smel		I taste
I speak	<	With what?
I am thinkin	g	I understand
I see		Cook
Apple		Fragrance
With		Taste
Salt		

## LESSON THIRTY FOUR

# Exercise Page 76

- 1. Translate the following into Arabic:
  - Faatima hears the Adhaan and performs her salaah
  - Sa'eeda smells a rose and says, "The fragrance of the rose is terrific."
  - Zaynab is an intelligent girl
  - She thinks before she speaks
  - She speaks respectfully to her teacher
- 2. Translate the following into English:

Intelligent		Speaks
First	_	

## LESSON THIRTY FIVE

# Exercise Page 78

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - Sa'eed said to Haamid, "Think before you speak and tell Mahmood that Sa'eed is calling him and that he should come and listen."
  - This is a rose perfume. Smell it and tell me how it is.
  - I tasted the food. It is delicious.

#### **Some grammatical definitions:**

When the فعل ماضي of a three letter verb is to be determined from the verb, it may be done by removing the signs by which the مضارع verb is recognised and then adding a Fatha to the first and third letters.

I saw		I was happy
Good		Rose
To him		He is calling
I tasted		Delicious
He did		Rose
rie did		perfume
When		Plucked
Say!		Good

## LESSON THIRTY SIX

### Page 80

### **Some Principles of Dictation**

The long letter تاء مفتوحة) is written:

- 1. at the end of verbs, regardless of whether the letter before it has a *Harkat* or a *Sukoon*, e.g.
- 2. at the end of verbs when the letter  $\stackrel{\square}{\smile}$  is amongst the root letters of the word, e.g.
- 3. at the end of plural feminine words that are not broken plurals ( تكسير e.g.
- 4. at the end of singular nouns when the letter before does not have a Fatha e.g.

I		
т		He is
<u> </u>		calling/making
understand		du'aa
I see	_	I am plucking
I saw		I am visiting
I am doing		He likes
She is		He is teaching
serving		THE IS LEACHING
He spent		Lla ia fiuma
the night		He is firm
He is silent		He died
Difference		Oil
Now		Understand!
Meaning		Sounds
Birds		

## LESSON THIRTY SEVEN

# Exercise Page 82

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - The teacher said to Na'eema, "Listen attentively to what is have to say."
  - The little girl saw her mother and ran to her
  - The mother was happy, picked her up and kissed her
  - She then gave her a flower and said, "Take this and smell it."

Sound		I plucked
Smell!		She picked
Silieli:		her up
Oiraalah		Listen
Qiraa'ah		attentively
Cho ron		She kissed
She ran		her
She gave		
her		

## LESSON THIRTY EIGHT

# Exercise Page 84

- 1. Translate the following into Arabic:
  - This is the school's janitor
  - This is a pious man. He performs his salaah regularly and does his work truthfully and honestly
  - He opens the classroom doors early in the morning, cleans them and then sounds the siren
  - He locks the doors every evening
  - He serves the school with sincerity each day and night
- 2. Translate the following into English:

Is regular with		He Buys
He Cleans		He Learns
He Listens		He Looks
 attentively		about
Meat market		Vegetable
ויופמנ ווומו גפנ		market
He Studies		He Makes
Tie Studies		wudhu
He Recites		You are
Qur'aan		sleeping
He performs		You are
salaah		returning
Eats		In the
Lats		morning
In the		Greets with
evening		Salaam
Fruit		Basket

## LESSON THIRTY NINE

# Exercise Page 86

- 1. Translate the following into Arabic:
  - Aabid and Aarif are two brothers
  - They are both pious and intelligent boys
  - They leave home early in the morning, go to the Masjid and perform salaah in Jamaa'ah
  - They then sit respectfully and make Dhikr
  - They then return home after a while, have their breakfast and go to school
- 2. Translate the following into English:

### **Some grammatical definitions:**

To convert the singular مضارع verb to the dual form, simply add the letters ان at the end.

The two of them are making Dhikr		The two of them are rehearsing
The two of them are studying		After a short while

## LESSON FORTY

# Exercise Page 88

- 1. Translate the following into Arabic:
  - These are the students of the school
  - They come to school early in the morning and learn their lessons
  - They love their teachers
  - They do not go home, but stay in hostel
  - There they eat and sleep
  - They go home only in Ramadhaan
- 2. Translate the following into English:

#### Some grammatical definitions:

- To convert the singular مضارع verb to the plural form, simply add the letters ون at the end.
- To convert the singular مضارع verb to the singular speaker, simply add the letter ن to the beginning.

They love		We are
They love		bathing
They sleep		We are
They sieep		wearing
Together		We visit
rogether		them
Clothing		Companions

## LESSON FORTY ONE

### Page 90

### **Some Principles of Dictation**

- 1. If the *Hamzah Wasl* (همزة وصل) appears at the beginning of a sentence, it will be read and will receive a *Harkat*, e.g.
  - However, if another word appears before it, it will not be read and will also receive a *Harkat*, e.g.
- 2. If the Aliful Qat (الف القطع) appears at the beginning of a sentence, the Fatha or Dhamma will appear with a Hamza (أ) at the top of the Alif, e.g. . If it has a Kasra, it will appear with a Hamza at the bottom (أ), e.g.

She prepared		He is waiting
She presented		They do not lie
Tahajjud salaah		They do not dispute with each other

## LESSON FORTY TWO

Exercise Page 92

Translate the following into English:

Translate the following into Arabic:

- Khaalid played in the garden
- Mahmood learnt his lesson
- You washed your face
- I drank water
- The child slept
- The sparrow flew away
- The janitor opened the classrooms and cleaned them
- He then sounded the siren and sat in the office

#### Some grammatical definitions:

- When the فعل ماضي of a three letter verb is to be determined from the مضارع verb, it may be done by removing the signs by which the verb is recognised and then adding a Fatha to the first and third letters. The singular form of the masculine third person is derived in this way.
- To derive the singular second, masculine person form of the verb, add the letter (
   to the end of the word.
- To derive the singular speaker form of the verb, add the letter ( $\stackrel{\leftarrow}{\hookrightarrow}$ ) to the end of the word, e.g.

He asks		He washed his face
He replies		What have you done?
He slept		The sparrow flew away
He cleaned		He sounded the siren
Office		

## LESSON FORTY THREE

# Exercise Page 94

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - I have two brothers
  - He went to the marketplace today
  - They bought books and exercise books
  - Did you learn your lesson, Khaalid and Shaahid?
  - Yes, we learnt our lesson
  - We wrote it in our exercise books and understood it

#### Some grammatical definitions:

- When the letter is added to the end of the singular, masculine third person of the فعل ماضي verb, the verb becomes dual masculine third person, e.g.
- To convert the singular, feminine third person of the فعل ماضي verb into the dual feminine third person, add the letters ثما to the end, e.g.
- To form the speaker form of the فعل ماضي verb, simply add the letter to the end, e.g. . Note that this form of the verb applied equally to masculine, feminine, singular, dual and plural.

## LESSON FORTY FOUR

# Exercise Page 96

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - The students sat in the classroom
  - The teachers entered the classrooms
  - The people boarded the train
  - We listened to the Jumu'ah Khutbah and performed the Jumu'ah salaah
  - Did you see the ocean, children?
  - Have you ever travelled by sea?
  - Have you ever seen an aeroplane?

#### Some grammatical definitions:

- To convert the singular, masculine third person of the فعل ماضي verb into the plural, add the letters وا to the end and add a Dhamma to the letter preceding the و e.g.
- The <sup>1</sup> at the end is not pronounced, even though it is written.
- To convert the singular, masculine second person of the فعل ماضي verb into the plural, add the letters ثُم to the end, e.g.

They boarded		We heard
You travelled		Aeroplane
Ocean		Ship

## LESSON FORTY FIVE

# Exercise Page 98

- 1. Translate the following into Arabic:
  - Sa'eeda says, "I am a little girl. I am a student in the school. I read my lesson, learn it and then write it in my exercise book. My teacher likes me a lot and I like her as well. I sit before her with respect. I have a smaller sister. I play with her and do not hit her."
- 2. Translate the following into English:

She greets with Salaam		She helps
She plays		She likes
I learn		I sleep early
I do not hit her		

## LESSON FORTY SIX

Exercise Page 100

- 1. Translate the following into Arabic:
- 2. Translate the following into English:
  - Sa'eeda and Zaynab say, "We are students in the school. We read our lessons, learn them and then write them in our exercise books. Our teacher likes us a lot and we like her as well. We have a smaller sister. We play with her, do not hit her and we love her a great deal."

#### **Some grammatical definitions:**

When converting the present and future tense verbs from singular to dual, the procedure to be followed is to add the letters ن to the end of the singular verb. This applies equally to the verb with the second person as the doer as well as the verb with the third person as the doer.

## LESSON FORTY SEVEN

Exercise Page 102,103

- 1. Translate the following into Arabic:
  - The teacher enters the classroom and says to the students, "Be quiet girls and sit in your places. Open your books, read the lesson and learn it. Then write it down in your exercise books."
  - "The lesson is now over. You may go home. Walk with respect and do not play on the roads. Greet your mothers with Salaam and then help them with the housework."
- 2. Complete the following sentences and then translate them into English:
- 3. Translate the following into English:
- 4. Translate the following into Arabic:
  - The mothers are rearing their children
  - The girls respect their teacher
  - What are you doing, girls?
  - We are learning our lesson and writing it down
  - We perform salaah, fast and serve our mothers
  - Those girls veil themselves and do good deeds

### Some grammatical definitions:

- To form the plural feminine verb of the third person in the present and future tense, add the letter ( $\dot{\upsilon}$ ) to the singular masculine form of the verb also of the third person, e.g. .
- To form the plural feminine verb of the second person in the present and future tense, add the letter (¿) to the singular masculine form of the verb also of the second person, e.g. .

They are speaking		They are laughing
About what?		They are rearing
They are showing respect		We serve
They veil themselves		They do good deeds

## **LESSON FORTY EIGHT**

Page 105

### **Some Principles of Dictation**

The following are the principles to be followed when writing the Hamzah Mutawassita (همزة متوسطة), which is the الف القطع that appears between a word:

- 1. If it follows the letter ي with a *Sukoon* on it, the Hamzah will be written above a little line, e.g. هيئة
- 2. If it follows the letter و with a Sukoon on it, the Hamzah will be written separately, e.g. وضوءك
- 3. If it follows the letter with a Sukoon on it, the Hamzah will again be written separately, e.g. نفاءل
- 4. If it follows a letter with a Harkat on it, the Hamzah will be written in the form that resembles the Harkat of the letter, i.e. it will be written as the letter when the preceding letter has a Fatha (رای), it will be written as the letter پ when the preceding letter has a Kasra (بنر) and it will be written as the letter پ when the preceding letter has a Dhamma (سوئل).
- 5. If the همزة متوسطة has a Kasra beneath it, it will always be written as a ى , e.g. مسائل

## LESSON FORTY NINE

# Exercise Page 107

- 1. Translate the following into English:
- 2. Translate the following into Arabic:
  - Faatima says to her mother, "Dear mother! Today is Friday. Did not go to school. I woke up early, performed salaah, recited Qur'aan and then prepared breakfast. My sister cleaned the room."
  - Where were you in the morning, Sa'eeda?
  - Why were you late?

## Some grammatical definitions:

- To convert the singular, masculine third person of the فعل ماضي verb into the singular feminine third person, add the letter to the end, e.g.
- To convert the singular, masculine third person of the فعل ماضي verb into the singular feminine second person, add the letter ت to the end and add a Sukoon to the preceding letter, e.g.
- To convert the singular, masculine third person of the فعل ماضي verb into the singular speaker, add the letter تُ to the end, e.g.

Newspaper		Plural of
Why are you late?		I prepared
Where were you?		She cleaned

## **LESSON FIFTY**

# Exercise Page 109

- 1. Translate the following into English:
- 2. Convert the following verbs to their dual form:

#### **Some grammatical definitions:**

- To convert the singular فعل ماضي verb into the dual, simply add the letter to the end, e.g. Remember that the letter preceding this will always have Fatha.
- The dual feminine of the second person will, however receive the letters at the end, e.g. In this case, masculine and feminine will be the same.

They both cleaned		She washed
She was		She is
happy		coming
Convert		

## LESSON FIFTY ONE

Exercise Page 111, 112

- 1. Translate the following into Arabic:
  - The women gathered in the house and starting talking to each other
  - The girls returned home from school
  - They all drank milk and then helped their mother with the housework
  - They played for a little while and then learnt their lessons
  - Their mother called them and gave them advice
  - They listened attentively to the advice and said, "We will certainly practice upon the advice."
- 2. Complete the following sentences:
- 3. Translate the following into Arabic:
  - The girls entered the school and sat in the classroom
  - They told their teacher, "We have learnt our lesson and understand it well"
  - The girls left the house, played for awhile and them returned home
  - The ate their food and went to sleep
- 4. Translate the following into English:

### Some grammatical definitions:

• To form the plural feminine verb of the third person in the past tense, add the letter (¿) to the singular masculine form of the verb also of the third person, ensuring that the letter before it has a Sukoon e.g.

- To form the plural feminine verb of the second person in the past tense, add the letters  $\mathring{\dot{\psi}}$  to the singular masculine form of the verb also of the second person, e.g. .
- Note that plural feminine verb of the third person in the past tense is used only after a plural feminine noun of the third person, e.g. الطالبات ذهبن. However, if the verb appears before the noun, it will always be the singular feminine verb of the third person in the past tense, e.g. ذهبت الطالبات

A short		The
while		gathered
They nursed		They taught
We believed		We fasted
We perform		
Hajj		

## LESSON FIFTY TWO

## Exercise Page 114

Do not dispute		Always
Do not break		Grass
Do not pluck		Convert
Dear son!		During the lesson
Stroll		

## LESSON FIFTY THREE

#### Page 116

### **Some Principles of Dictation**

- 1. If a Hamzah with a Fatha (*Hamzah Maftooha*) is not followed by a letter of Madd (اي or وي), the *Hamzah Maftooha* will be written in the form that resembles the Harkat of the preceding letter, e.g. سَأَلُ
- 2. If the letter preceding the *Hamzah Maftooha* is a proper (*Sahih*) letter and has a Sukoon, the *Hamzah Maftooha* will be written in the form of an Alif, e.g. يسأل
- 3. If the letter preceding the *Hamzah Maftooha* is a letter of Madd, one of the following will take place:
  - If both the letters before and after the *Hamzah Maftooha* are joined to it, the *Hamzah Maftooha* will be written upon a curve, e.g. مكافئات , ملجئان .
  - If the letters before and after the *Hamzah Maftooha* are not joined to it, the *Hamzah Maftooha* will be written as a separate Hamzah, e.g. يقرعان, جزءان

She kissed		Sleep
Necessary		Nurturing
Until you understand		Group
Settling of		Safe haven
scores		

## LESSON FIFTY FOUR

# Exercise Page 118

### 1. Translate the following into Arabic:

- There are 10 men on the field
- There are 6 boys in the garden
- There are presently 9 students in the class
- There are 4 doors in the Masjid
- I have 3 brothers
- There are 4 janitors in the school
- There is 1 field in front of the school
- Mahmood has 5 sons
- I have 7 books in my hand
- There are 3 students absent today

#### **Some grammatical definitions:**

The following rules apply to the number and the items being counted up to ten:

- No number is used for one or two items. The singular word denotes one item and the dual word denotes two, e.g. كتابان and كتاب . However, a number may be used after these forms to emphasis the number, e.g. عندی كتاب واحد
- From 3 to 10, the item being counted will always appear in the plural, with the last letter having a Kasra, e.g. . Furthermore, if the item being counted is masculine, the number will be feminine, e.g.

## LESSON FIFTY FIVE

# Exercise Page 120

### 1. Translate the following into Arabic:

- Here are 5 flowers
- There are 10 bicycles in the store
- There are 4 girls in the room
- Khaalid has three sisters
- His house has 6 rooms
- There are 7 aeroplanes at the airport
- There are 2 ships at the harbour
- There are only 10 tables at the restaurant
- There are only 8 hats at the shop
- That room has 4 windows

#### Some grammatical definitions:

- Although the singular word denotes one item and the dual word denotes two, a number may be used after these forms to emphasis the number, e.g. عندي ساعة واحدة. Note that the feminine number is used for the feminine item being counted and masculine numbers will be used for masculine items.
- From 3 to 10, the item being counted will always appear in the plural, with the last letter having a Kasra, e.g. . Furthermore, if the item being counted is feminine, the number will be masculine, e.g.

Harbour		Bag
Ship		Basket
Hotel		Aunts (paternal)
Only		Aunts (maternal)

## LESSON FIFTY SIX

# Exercise Page 122

- 1. Translate the following into Arabic:
  - There are 11 passengers on the bus
  - There are 15 boys in the room
  - There are 20 boys on the field
  - Here are 18 books and 16 pens
  - There are 14 roads in this town
  - There are 12 houses in this street
  - I shall return after 19 days
  - Khaalid was ill for 17 days
  - This box weighs 13 kg
- 2. Write the following numbers in words:

#### Some grammatical definitions:

- As stated in the lesson, the numbers from 11 to 19 are always in pairs and the items counted are always in their singular form, with the last letter having a Fatha. This applies to all numbers until 99
- When the item counted is masculine, the numbers 11 and 12 are also masculine and when feminine, the numbers will be feminine as well, e.g. احد عشر کتابا . However, when the numbers range from 13 to 19, the number will be masculine when the item being counted is feminine and vice versa, e.g. ثلاثة عشر كتاباً
- The tens from 20 to 90 will remain the same regardless of the gender of the items being counted, e.g. عشرون كتابا and عشرون كتابا

			=
	Passender		13:112 6
	rassengei		Pillai

Office		Employee
Envelope		Money
Soldier		Prison

## LESSON FIFTY SEVEN

## Exercise Page 124

- 1. Translate the following into Arabic:
  - There are 16 trees in the garden
  - There are 11 flowers on that branch
  - There are 12 fowls in that house
  - There are 18 eggs in that basket
  - There are 16 Rupees in my pocket
  - Khaalid is 30 years old
  - This labourer works for 14 hours
  - I am present after 15 days
  - There are 19 rooms in this building
- 2. Write the following numbers in words:

### Some grammatical definitions:

- As stated in the previous lesson, when the item counted is feminine, the numbers 11 and 12 are also feminine. However, when the numbers range from 13 to 19, the number will be masculine when the item being counted is feminine, e.g.
- Again, the tens from 20 to 90 will remain the same regardless of the gender of the items being counted, e.g. عشرون كتابا and عشرون ساعة
- The Arabic term for the item being counted is the Tameez (تمین).

Fowl	Egg
Fish	Sack

Plantation		Pigeon
Piece		Cloth
Gun		Forest